

SEPTEMBER 18, 2014

The Freedom Area School Board held their Regular Board Meeting on September 18, 2014, in the Middle School Library. Vice President Mary Ann Petcovic called the meeting to order at 7:10 pm, EST.

Board Members Present:

Alan Colorito
Harry Gilarno (Arrived 7:12 pm)
Dawn Greene
Barbara Heyman (Via telephone)
Lori Pail (Arrived 7:09 pm)
Mary Ann Petcovic
Lorraine Rocco
Jennifer Sayre
Dennis Sharpless (Arrived 7:35 pm)

Board Members Absent:

School Staff Present:

Dr. Jeffrey Fuller, Superintendent
Noriene Plate, Business Manager
Misty Slavic, Director of Curriculum & Instruction
William Deal, Principal, High School
Dr. Darlene Corris, Principal, Middle School
Scott Smith, Construction Representative/Clerk of Services
John Rosa, Faculty and AD (Arrived 7:30 pm)

Solicitor:

Matthew Hoffman, Esq.

Guests: **Public sign-in sheet attached to the minutes in the minute book.**

Note: Freedom High School and Penn State Journalism Students were in attendance to observe a governmental meeting.

COMMUNICATIONS:

Congratulations:

- Freedom Area High School received recognition from U.S. News and World Report as a Bronze Award High School in their ranking of the Best High Schools in Pennsylvania
- Freedom Area Girls' Soccer Team was selected to participate in a game at Highmark Stadium, Station Square, on Monday, September 15, 6:30 P.M. – Team Won Game by a Score of 3-0

Thank You:

- Alumni Scholarship Gift given by Alumnus C.J. Arbes, Esquire, FAHS Class of 1961

Other:

1. Open House Dates:
Elementary – Thursday, September 18, 6:00 – 8:00 P.M.
Middle School (Grades 7 & 8) – Tuesday, September 23, 6:00 – 8:00 P.M.
Middle School (Grades 5 & 6) – Wednesday, September 24, 6:00 – 8:00 P.M.
2. Parent-Teacher Conferences (Act 80 Day):
District Wide – Friday, October 31
3. Rachel's Challenge Event:
Middle School – Thursday, September 18 (School Day Event)
Community – Thursday, September 18, 6:00 P.M., High School Auditorium
High School – Friday, September 19 (School Day Event)
Elementary – October (Date to be Determined) (School Day Event)

Motion by Rocco, seconded by Sayre, to approve the following PSBA 2015 Slate of Candidates:

President Elect – Kathy K. Swope
 Vice President – Mark B. Miller
 Treasurer – Otto W. Voit III
 At Large Representative (West) – Daniel J. O’Keefe

Roll Call Yea Votes – Greene, Rocco, Heyman, Sayre, Petcovic, and Colorito.
 Vote Motion carried – 6 Yeas

October 2014 School Board Meetings to be held on October 2 and October 9

- Use of School Facilities Schedule (According to Policy) (Enclosure)

MINUTES:

Motion by Greene, seconded by Sayre, to approve minutes of August 14 and August 21, 2014.

Roll Call Yea Votes – Greene, Rocco, Heyman, Sayre, Petcovic, and Colorito.
 Vote Motion carried – 6 Yeas

ENCLOSURES:

- A. Use of School Facilities Schedule (According to Policy) (Communications – Item C.)
- B. Amendment to the Job Description for the Director of Curriculum and Instruction/Special Education Director for the 2014-2015 School Year (Superintendent’s Report – Item A.)
- C. 2014-2015 Local District Budget/Millage Data provided by BVIU (Finance – Item J.)
- D. Slippery Rock University Impact on Student Learning Through Action Research Application and Protocol Form (Education – Item G.)
- E. BVIU Composite Calendar for 2014-2015 School Year (Education – Item H.)
- F. List of Student Activity Account Signatures for Students and Activity Sponsors (Extra-Curricular – Item A.)
- G. Third Day Enrollment Data for 2014-2015
- H. Free-Reduced Lunch report as of September 2, 2014 (New Applicants Only) – District at 36.83%
- I. Cyber/Charter School Enrollment as of September 15, 2014 – Current Projected Annual Cost for 2014-2015 School Year \$829,303.47; 39 Cyber/Charter Students, 36 Brick and Mortar Students – Total No. of Students - 75
- J. 2014-2015 Freedom Area School District General Office Telephone Directory
- K. BVIU School Board Notes for August 27, 2014 Meeting

SUPERINTENDENT’S REPORT:

Motion by Rocco, seconded by Colorito, to approve Amendment to the job description for the Director of Curriculum and Instruction/Special Education Director for the 2014-2015 School Year (Enclosure)

Roll Call Yea Votes – Greene, Rocco, Heyman, Sayre, Petcovic, and Colorito.
 Vote Motion carried – 6 Yeas

Note: Lori Pail arrived at the meeting at 7:09 pm, EST
 Harry Gilarno arrived at the meeting at 7:12 pm, EST

Dr. Fuller, Superintendent, reviewed the following:

- Third Day Enrollment Data Comparison (Handout)
- 2014-2015 Transportation Facts (Handout)
- Pennsylvania Basic Education Funding Campaign Statewide Videoconference Event, Tuesday, September 30, 7:00 P.M. – 8:45 P.M., BVIU

FINANCE:

Motion to approve the following Finance items was made by Rocco, seconded by Gilarno, and unanimously approved through consent agenda: **(Copies of items CA:1 – CA:7 are attached to the minutes in the minute book)**

- CA:1 Bills in the amount of \$728,062.72 (Second Check Run for August 2014)
 CA:2 Bills in the amount of \$429,873.44 (First Check Run for September 2014)
 CA:3 Capital Improvement Second Check Run for August 2014 - \$244.46
 CA:4 Capital Improvement First Check Run for September 2014 - \$34,640.38
 CA:5 Primary Center construction payments in the amount of \$458,798.78 (First Check Run for September 2014); as approved by VEBH Architects and S. P. Smith Construction (Handout 9-11-14 – Scott Smith)
 CA:6 August 2014 Treasurer’s Report

| | <u>August 2014</u> |
|-------------------------------------|--------------------|
| Huntington Bank Money Market | \$ 0.00 |
| ESB Money Market | \$ 4,565,697.06 |
| Huntington Bank General Fund | \$ 498.62 |
| ESB Payroll | \$ 529.09 |
| Huntington Payroll | \$ 1,639.50 |
| ESB General Checking Account | \$ 16,911.32 |
| PA Treasury Invest | \$ 3,167,710.43 |
| PSDLAF – Regular Account | \$ 3,090.74 |
| PSDLAF Max - General Fund | \$ 1,794,305.83 |
| PSDLAF/ESB Bank CD - General Fund | \$ 1,735,000.00 |
| PA Treasury-Invest Capital Projects | \$ 212,971.25 |
| PSDLAF Max – Capital Projects | \$ 2,577,458.76 |
| Huntington Student Activity Account | \$ 0.01 |
| ESB – Student Activity Account | \$ 47,818.11 |
| ESB Bodkin Scholarship - CD | \$ 200,000.00 |
| ESB Bodkin Scholarship | \$ 36,560.44 |
| PSDLAF MAX – 2014 Construction Fund | \$ 5,400,000.00 |
| PSDLAF – 2014 Construction Fund | \$ 832,532.58 |
| ESB - Capital Projects Checking | \$ 513,742.64 |
| PSDLAF/ESB Capital Projects – CD | \$ 445,000.00 |

- CA:7 August 2014 Cafeteria Report
 CA:8 Petition of the Tax Claim Bureau of Beaver County to sell certain enumerated properties under Sections 612 and 612.1 of the Pennsylvania Real Estate Tax Sale Law
 CA:9 September 2014 Payment in the Amount of \$99,741 to R.J. Rhodes Transit, Inc., Per Contract, Once all Clearances are Received

Roll Call Yea Votes – Greene, Rocco, Heyman, Sayre, Petcovic, Colorito, Pail, and
 Vote Gilarno. Motion carried – 8 Yeas

Note in Minutes:

- 2014-2015 Local District Budget/Millage Data provided by BVIU (Enclosure)
- Beaver County School Health Insurance Consortium Report for August 2014

EDUCATION:

Motion to approve the following Education items was made by Petcovic, seconded by Gilarno, and unanimously approved through consent agenda according to Act 48:

- CA:1 Approve Released Time According to Act 48:

PROFESSIONAL DEVELOPMENT:**1. Special Education:**

- a. Beaver County Monthly Transition Coordinators’ Meetings for 2014-2015, Location Varies, Cost Mileage:
 - i. Rita Kaplan, High School Counselor
 - ii. Ellen Hill, High School Career Coach
 - iii. Henry Podbielski, High School Career Coach

- b. Jessika Fontaine, High School Learning Support Teacher, Glade Run Autism Workshop, October 10, Zelienople, Cost \$99 Registration Fee Plus Substitute
2. Math, Science Partnership:
- a. Brandi Burger, High School Biology Teacher, Network Connections Math & Science Collaborative, October 23 and February 5, Carnegie Science Center-Pittsburgh, Cost Substitute Plus Mileage
3. Other:
- a. Beth Majors, High School Business/Technology Teacher:
 - i. District DECA Advisor Planning Meeting, September 24, North Allegheny High School, Cost Substitute
 - ii. New and Second Year Teacher Orientation for Robotics, October 1, New Century Careers-Pittsburgh, Cost Mileage
 - iii. Southwest PA BotsIQ Robotics Training, October 14, Community College of Allegheny County-West Mifflin, Cost Substitute Plus Mileage
 - b. Pennsylvania Institute of Instructional Coaching (PIIC) Conference, September 29 thru October 1, Penn Stater Conference Center, Cost Mileage (Overnight Accommodations Paid by PIIC):
 - i. Ron Kelm, Middle School Literacy Coach
 - ii. Amy Shultz, Elementary Math Coach
 - c. Language Essentials for Teachers of Reading and Spelling (LETRS), October 6, November 14 and December 12, BVIU, Cost \$165 Registration Fee, Substitute, Mileage:
 - i. Misty Slavic, Director of Curriculum & Instruction
 - ii. Emily Mather, Elementary Literacy Coach
 - iii. Ron Kelm, Middle School Literacy Coach
 - iv. Lisa Levenson, Conway Elementary Title I Reading Specialist
 - d. Beaver County Counselors' Meetings for 2014-2015, Location Varies, Cost Mileage:
 - i. Chris Bennett, High School Counselor
 - ii. Rita Kaplin, High School Counselor
 - iii. Susie Suleski, Middle School Counselor
 - iv. Randy Perkins, Middle School Counselor
 - e. Penn Literacy Network for 2014-2015, BVIU, Cost Substitute Plus Mileage:
 - i. Blaire Lasko, High School English Teacher
 - ii. Lisa Finch, Middle School 7th & 8th Grade Reading Teacher
 - iii. Pete Kappas, Middle School 8th Grade History Teacher
 - iv. Amie Buzza, Big Knob Elementary 1st Grade Teacher
 - v. Lisa Levenson, Conway Elementary Title I Reading Specialist
 - vi. Emily Mather, Elementary Literacy Coach
 - f. Recognizing and Reporting Child Abuse On-Line Training thru BVIU, October 13, Cost \$15 Registration Fee:
 - i. Michelle Koutsourais, Middle School 8th Grade Math Teacher
 - ii. Chantelle McKim, Middle School 8th Grade English Teacher
 - g. Valerie Marburger, High School Technology Teacher, October 10, DSLR Cameras and Video Workshop, Pittsburgh Technical Institute-Oakdale, Cost Substitute Plus Mileage
 - h. Ron Kelm, Middle School Literacy Coach, PIIC - Instructional Coaches Development Network for 2014-2015, BVIU, Cost Substitute Plus Mileage
 - i. Confirm: Randy Perkins, Middle School Counselor, Special Education PIMS Changes for 2014-2015, September 17, BVIU, Cost Mileage
- STUDENTS AND STAFF TRAVEL:
1. Special Education:
- a. Living Treasures Animal Park Job Shadowing, October 3, Moraine, Cost Substitute Plus Transportation:
 - i. Ellen Hill, High School Career Coach
 - ii. Jessika Fontaine, High School Learning Support Teacher
2. Other:
- a. Heather Giammaria, High School English Teacher:
 - i. Young Playwrights Festival-Pittsburgh, October 1, Cost Substitute
 - ii. Pittsburgh Public Theatre, October 15, Cost Substitute
 - b. Beth Majors, High School Business/Technology Teacher, Pittsburgh Arts & Lectures, October 20, Carnegie Music Hall-Pittsburgh, No Cost to District (After School)

- CA:2 Request from Tricia Schink, Conway Elementary 2nd Grade Teacher, for Four Unpaid Days, December 2 thru December 5, 2014, According to Policy No. 439
- CA:3 Alternative Education for Disruptive Youth Act 48 Program Agreement for Services with PHASE 4 Learning Center, Inc. for 2014-2015 School Year, \$6,500 Per Student (No Increase from Previous Year)
- CA:4 Acceptance of \$500 Gift from Alumnus C.J. Arbes, Esquire, FAHS Class of 1961
- CA:5 Addendum to Day Student Education Agreement with Glade Run Lutheran Services for the Adventures Program beginning September 2014 thru end of school year for one student – Cost \$75 per half day, up to three (3) half days per week (Unbudgeted Costs)
- CA:6 Maternity Leave for Jennifer VanDeCar, Conway Elementary 4th Grade Teacher, beginning approximately November 10 through December 19, 2014; followed by FMLA, according to policy, beginning January 5 through January 16, 2015
- CA:7 Action Research Project “How can the use of I-Pads in a 5th grade learning support math class increase overall scores on multiplication facts’ assessments?” for Student Teacher Marisa Braddock of Slippery Rock University (Enclosure)
- CA:8 Maternity Leave for Renae Bogdan, Elementary Speech Therapist, effective approximately November 18 through December 12, 2014; followed by FMLA beginning December 15 through February 27, 2015
- CA:9 Client Services Agreement and Client Assignment Confirmation with Soliant Health, Inc. for Speech and Language Services to District Students Effective Approximately November 13, 2014, thru February 27, 2015, Cost \$51.28 Per Hour (Five Days Per Week With a Minimum of 37.5 Hours) (Cost Not to Exceed \$24,000) (Signature Required)

Roll Call Yea Votes – Gilarno, Greene, Rocco, Heyman, Colorito, Sayre, Petcovic,
Vote and Pail. Motion carried – 8 Yeas

Note in Minutes:

- BVIU Composite Calendar for 2014-2015 School Year (Enclosure)

OPERATIONS:

A motion to approve the following Operations items was made by Gilarno, seconded by Greene, and unanimously approved through consent agenda:

- CA:1 District’s Annual Participation in Beaver County Cancer & Heart Association Blood Lipid Screening Program for 7th Grade Students and Employees, Wednesday, December 3 – Cost to Students \$5, Cost to Adults \$15
- CA:2 Memorandum of Understanding with Private Industry Council of Westmoreland/Fayette, Inc. to operate its Head Start Program within a Classroom Space at the Freedom Area Middle School, Effective August 1, 2014, thru May 31, 2015, Unless Sooner Terminated or Extended
- CA:3 Award of Bids and authorize the execution of contracts with the following firms that submitted the lowest responsible bids (Bids opened on Monday, September 15, at 1:00 P.M.):
- High School HVAC Control System:
 - Building Control - \$120,700
 - High School Roof Repairs:
 - Triangle Roofing Inc. - \$56,947
- CA:4 The following:
1. Ivania McIlvain as Permanent Part-Time Cafeteria Employee, Salary According to Contract (Clearances on File, Pending Receipt of New Employee Drug Screening)
 2. Jeana Powell as Substitute Cafeteria Employee, Salary According to Contract (Clearances on File)
- CA:5 Two year extension of the current agreement with Direct Energy Business on the Columbia Gas System which will cover the time period September 1, 2015, through August 31, 2017, with a Basis Price of -\$0.15 per Dth, which is a significant reduction from our current price of \$0.453

Roll Call Yea Votes – Gilarno, Greene, Rocco, Heyman, Colorito, Sayre, Petcovic,
Vote and Pail. Motion carried – 8 Yeas

Following discussion regarding the High School Track project, the following motion was made:

Motion by Gilarno, seconded by Colorito, to approve Option 1 of the state contract with Field Turf in the amount of \$113,888.33. Note: Change discus pad to shot put ring; cost includes the fence and fence installation. **Copy attached to the minutes in the minute book.**

Roll Call Yea Votes – Gilarno, Greene, Rocco, Heyman, Colorito, Sayre, Petcovic,
Vote and Pail. Motion carried – 8 Yeas

FACILITIES MASTER PLAN:

Scott Smith, Construction Manager, gave a progress update to include reviewing the Value Engineering Report saying progress is being made, all Primes on site, except HVAC at this time.

Note: John Rosa, Athletic Director and Faculty, arrived at the meeting at 7:30 pm, EST

Motion by Pail, seconded by Sayre, to approve the following change orders as recommended by the Construction Representative:

1. General Prime:
 - a. Gem Building Contractors and Developers, Inc.
 - i. Additional footer for gymnasium block wall not indicated on the Contract documents.
 - ii. \$2,525.00
2. Plumbing Prime:
 - a. Shipley Plumbing
 - i. Additional sanitary plumbing required for (2) drains leaving existing basement area toward new basement area.
 - ii. \$1,785.00
3. Electrical Prime:
 - a. McCurley Houston
 - i. Relocation of existing power cables feeding stadium lighting due to elevation concerns at the new loading dock entrance.
 - ii. \$2,502.00
4. Plumbing Prime:
 - a. Shipley Plumbing
 - i. Replacement of the existing catch basin along 8th Avenue with a deeper basin that would accommodate the new storm water system. Included is all known construction costs associated with tapping this new catch basin into the township storm water system approximately 298 ft further down 8th Avenue.
 - ii. \$16,476.00
5. Plumbing Prime:
 - a. Shipley Plumbing
 - i. Add (2) 6” valves to the water supply lines feeding the Middle School and the Primary Center so that the buildings can be individually isolated in the future.
 - ii. \$2,580.00

Note: Board Member Dennis Sharpless arrived at the meeting at 7:35 pm, EST

Roll Call Yea Votes – Gilarno, Greene, Rocco, Heyman, Colorito, Sayre, Sharpless, Petcovic,
Vote and Pail. Motion carried – 9 Yeas

EXTRA-CURRICULAR:

A motion to approve the following Extra-Curricular items was made by Greene, seconded by Gilarno, and unanimously approved through consent agenda:

CA:1 List of Student Activity Account Signatures for Students and Activity Sponsors (Enclosure)

- CA:2 Ryan Smith as Game Manager for Varsity Home Football Games, Salary According to Contract (Clearances on File)
- CA:3 Field Trip for Dan O’Leary, Head Baseball Coach, Plus Eight (8) Members of the Varsity Baseball Team, to Visit a Penn State Fall Baseball Practice, Saturday, October 18, State College (Will Use School Van), Cost Fuel
- CA:4 Accept Resignation of Dayne Bailey as Boys’ Varsity Assistant Basketball Coach
- CA:5 Amy Isanogle as High School National Honor Society Co-Sponsor, Salary According to Contract (Clearances on File)
- CA:6 Release Time, According to Policy, for John Rosa, Athletic Director, to Attend Athletic Directors’ Meetings for the 2014-2015 School Year, Cost Substitute Plus Mileage
- CA:7 Parent Code of Conduct to be Used for all Athletic Teams (Handout)
- CA:8 The Revised Uniform Replacement Schedule (Handout)
- CA:9 Creation of a Junior Varsity Baseball Program, Estimated Cost \$3,500 (The need for this program will be determined annually based on the number of student athletes participating in the Varsity baseball program, with at least 25 student athletes required to participate on an annual basis for the implementation of the Junior Varsity program.) Note: Title IX to be reviewed annually.
- CA:10 Release Time, According to Policy, for Aaron Fitzpatrick, Golf Coach, plus one student, to attend the WPIAL Boys’ Golf Championships, September 23-24, Youghioghenny Country Club, McKeesport, Cost Substitute, Practice Round (\$54), Lodging (\$112.86), Mileage
- CA:11 Free Admission for District Employees Only to All Paid Sporting Events; Family Members and Guests of District Employees are required to pay

Roll Call Yea Votes – Gilarno, Greene, Rocco, Heyman, Colorito, Sayre, Sharpless, Petcovic,
Vote and Pail. Motion carried – 9 Yeas

Motion by Gilarno, seconded by Sharpless, to approve Bob Greene as Substitute Event Worker (Clearances on File)

Roll Call Yea Votes – Gilarno, Rocco, Heyman, Colorito, Sayre, Sharpless, Petcovic,
Vote and Pail. Abstain – Green. Motion carried – 8 Yeas

MEET AND DISCUSS:

The Meet and Discuss meeting with faculty will be rescheduled. Thursday, September 25, 6:30 P.M. – Middle School Library will be used for other district business. Alternative Meet & Discuss date to be determined.

EXECUTIVE SESSION:

Motion by Greene, seconded by Sharpless, for the Board to go into Executive Session at 8:20 pm, EST, for personnel related matters.

Roll Call Yea Votes – Gilarno, Greene, Rocco, Heyman, Colorito, Sayre, Sharpless, Petcovic,
Vote and Pail. Motion carried – 9 Yeas

Motion by Pail, seconded by Green, for the Board to go out of Executive Session at 8:50 pm, EST.

Roll Call Yea Votes – Gilarno, Greene, Rocco, Heyman, Colorito, Sayre, Sharpless, Petcovic,
Vote and Pail. Motion carried – 9 Yeas

Note: No Action Taken

Adjourn Motion by Greene, seconded by Sharpless, to adjourn. All members voting Yea.
9 Yeas. Adjourned at 8:50 pm, EST.

Submitted by:

Lorraine Rocco, Board Secretary